

### CANADIAN BAPTIST WOMEN OF ONTARIO AND QUEBEC FINANCIAL STATEMENTS DECEMBER 31, 2024

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#### JAMES HERZOG Chartered Professional Accountant 4356 Gordon Murdock Rd, Ottawa, ON, K0A 2W0

### **INDEPENDENT AUDITOR'S REPORT**

To the Members of Canadian Baptist Women of Ontario and Quebec ETOBICOKE, Ontario

#### Qualified Opinion

I have audited the financial statements of Canadian Baptist Women of Ontario and Quebec (the "Organization") which comprise the statement of financial position as at December 31, 2024 and the statement of changes in fund balances, statement of operations, and statement of cash flows for the year then ended, and schedules and notes to the financial statements, including material accounting policy information.

In my opinion, except for the possible effects of the matters described in the Basis for Qualified Opinion paragraph, these financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2024 and its financial performance and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

#### Basis for Qualified Opinion

As is common with many charitable organizations, Canadian Baptist Women of Ontario and Quebec derives revenue from cash donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, my verification of this revenue was limited to the amounts recorded in the records of Canadian Baptist Women of Ontario and Quebec and I was not able to determine whether, as at or for the years ended December 31, 2024 and 2023, any adjustments might be necessary to contribution revenues, excess of revenues over expenses, assets, and net assets.

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of the Organization in accordance with the ethical requirements that are relevant to my audit of the financial statements in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

#### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

#### Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

### INDEPENDENT AUDITOR'S REPORT, CONTINUED

As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I also provide those charged with governance with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.

From the matters communicated with those charged with governance, I determine those matters that were of most significance in the audit of the financial statements of the current period and are therefore the key audit matters. I describe these matters in my auditor's report unless law or regulation precludes public disclosure about the matter or when, in extremely rare circumstances, I determine that a matter should not be communicated in my report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.

James Herzog, Chartered Professional Accountant, Licensed Public Accountant OTTAWA, Ontario March 24, 2025

### **CANADIAN BAPTIST WOMEN OF ONTARIO AND QUEBEC**

#### STATEMENT OF FINANCIAL POSITION

As at December 31,

										2023
ASSETS		Operating Fund	Designated Fund	Legacies Fund	Special ojects Fund	I	Endowment Fund	Total		Total
Current										
Cash and cash equivalents (Note 2)	\$	138,490	\$ 27,530	\$ -	\$ 27,895	\$	-	\$ 193,915	\$	136,453
Accounts receivable		13,123	-	-	-		-	13,123		14,316
Prepaid expenses		5,270	-	 -	 -		-	 5,270		9,945
	\$	156,883	\$ 27,530	\$ -	\$ 27,895	\$	-	\$ 212,308	\$	160,714
Life Insurance, Cash Surrender Value (Note 3)		28,458	-	-	-		-	28,458		26,841
Long-Term Investments (Note 4)	_	181,705	 100,955	 149,123	 102,297		148,554	 682,634		663,785
	\$	367,046	\$ 128,485	\$ 149,123	\$ 130,192	\$	148,554	\$ 923,400	\$	851,340
LIABILITIES										
Current										
Accounts payable and accrued liabilities	\$	37,622	\$ -	\$ -	\$ -	\$	-	\$ 37,622	\$	46,733
Government remittances payable		-	-	-	-		-	-		512
Deferred contributions (Note 5)		46,075	-	-	-		-	46,075		37,990
Unearned revenue		-	 -	-	 -		-	 -		2,417
	\$	83,697	\$ -	\$ -	\$ -	\$	-	\$ 83,697	\$	87,652
FUND BALANCES	_	283,349	 128,485	 149,123	 130,192		148,554	 839,703	_	763,688
	\$	367,046	\$ 128,485	\$ 149,123	\$ 130,192	\$	148,554	\$ 923,400	\$	851,340
	\$		\$ 128,485	\$ 	\$ 	\$		\$ 	\$	

Approved by the Board:

A. Runder France Board Member

Janice Charles Board Member

2024

2023

## **CANADIAN BAPTIST WOMEN OF ONTARIO AND QUEBEC** STATEMENT OF CHANGES IN FUND BALANCES

For the year ended December 31,

2024	2023

	Operating Fund	C	Designated Fund	Legacies Fund	Special jects Fund (Note 7)	ndowment Fund	Total	Total
REVENUE	\$ 178,047	\$	-	\$ -	\$ 11,151	\$ -	\$ 189,198	\$ 214,717
EXPENSES	 285,044		34,617	 -	 10,720	 -	 330,381	 319,394
RESULTS OF OPERATIONS BEFORE OTHER	\$ (106,997)	\$	(34,617)	\$ -	\$ 431	\$ -	\$ (141,183)	\$ (104,677)
NET INVESTMENT RETURNS	63,648		-	-	-	-	63,648	54,258
UNDESIGNATED LEGACIES	 153,550		-	 -	 -	 -	 153,550	 20,000
RESULTS OF OPERATIONS	\$ 110,201	\$	(34,617)	\$ -	\$ 431	\$ -	\$ 76,015	\$ (30,419)
Interfund Transfers (Note 8)	(105,204)		-	105,204	-	-	-	-
FUND BALANCES: BEGINNING	\$ 278,352	\$	163,102	\$ 43,919	\$ 129,761	\$ 148,554	\$ 763,688	\$ 794,107
FUND BALANCES: ENDING	\$ 283,349	\$	128,485	\$ 149,123	\$ 130,192	\$ 148,554	\$ 839,703	\$ 763,688

For the year ended December 31,		2024	2023
REVENUE (see Page 7)			
Association donations	\$	134,628	\$ 134,955
Donations for special projects and legacies		24,563	28,087
CBM donations		12,240	22,625
Conference		11,257	-
"Live" magazine		6,510	 29,050
	\$	189,198	\$ 214,717
EXPENSES (see Page 8)			
Salaries and administration	\$	244,355	\$ 222,043
Programs and events		26,961	14,684
Communications		21,889	39,371
CBM expenses		18,520	25,540
Refugees and community mission		10,922	10,965
Other mission		5,257	3,874
Bank charges and interest		2,477	 2,917
	<u>\$</u>	330,381	\$ 319,394
RESULTS OF OPERATIONS BEFORE			
INVESTMENT RETURNS AND LEGACIES	\$	(141,183)	\$ (104,677)
INVESTMENT RETURNS			
Investment income (Note 9)	\$	19,220	\$ 24,297
Unrealized gains (losses) on investments		52,820	39,258
Investment fees		(8,392)	 (9,297)
	\$	63,648	\$ 54,258
RESULTS OF OPERATIONS BEFORE LEGACIES	\$	(77,535)	\$ (50,419)
Undesignated Legacies		153,550	 20,000
RESULTS OF OPERATIONS	\$	76,015	\$ (30,419)

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For the year ended December 31,		2024	2023
ASSOCIATION CONTRIBUTIONS			
Association contributions	\$	134,628	\$ 134,955
DONATIONS FOR SPECIAL PROJECTS			
Special projects and other income	\$	11,137	\$ 15,011
Uptick		7,229	7,190
Day of Prayer		3,657	2,274
Conference offering		2,540	 3,612
	\$	24,563	\$ 28,087
"LIVE" MAGAZINE			
Subscription income	\$	6,047	\$ 10,371
Advertising and other		463	441
Canada Heritage Grant		-	 18,238
	\$	6,510	\$ 29,050
CONFERENCE			
Conference registrations	<u></u>	11,257	\$ _
CBM DONATIONS			

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CANADIAN BAPTIST WOMEN OF ONTARIO AND QUEBEC SCHEDULE OF EXPENSES								
For the year ended December 31,		2024		2023				
SALARIES AND ADMINISTRATION								
Salaries and benefits	\$	182,587	\$	168,247				
Professional services		39,375		24,766				
Rent, phone, and office expenses		17,767		13,701				
Board and staff meetings		4,626		15,329				
	\$	244,355	\$	222,043				
CBM EXPENSES								
Canadian Baptist Ministries	\$	18,520	\$	25,540				
COMMUNICATIONS								
"Live" Magazine	\$	14,299	\$	33,815				
Other communications expenses		5,090		3,056				
READon honorarium		2,500		2,500				
	\$	21,889	\$	39,371				
REFUGEES AND COMMUNITY MISSION								
Matthew Houses	\$	6,000	\$	6,000				
Special refugee and community mission projects		1,922		1,165				
Friendship House		1,500		1,800				
Oasis		1,500		1,500				
Grant top-ups		-		500				
	\$	10,922	\$	10,965				
OTHER MISSION								
Day of Prayer	\$	3,657	\$	2,274				
Other mission		1,600		1,600				
	\$	5,257	\$	3,874				
PROGRAMS AND EVENTS								
Conference	\$	15,078	\$	2,908				
Programs and events		11,883		11,776				
	\$	26,961	\$	14,684				
BANK CHARGES AND INTEREST								
Bank charges and interest	\$	2,477	\$	2,917				

CANADIAN BAPTIST WOMEN OF ONTARIO AND STATEMENT OF CASH FLOWS	QUEB	EC	
For the year ended December 31,		2024	2023
CASH AND CASH EQUIVALENTS WERE PROVIDED BY (USED IN):			
OPERATING ACTIVITIES			
Cash and Cash Equivalents Received From:			
Legacies	\$	153,550	\$ 20,000
Association contributions		134,628	134,955
Special projects		44,888	41,679
"Live" Magazine		15,349	 25,429
	<u>\$</u>	348,415	\$ 222,063
Cash and Cash Equivalents Paid For:			
Salaries and benefits	\$	183,099	\$ 168,204
Administration		68,141	67,869
Ministries		55,694	62,447
Conferences and honoraria		17,578	5,408
"Live" Magazine	-	9,624	 34,692
	\$	334,136	\$ 338,620
	\$	14,279	\$ (116,557)
INVESTING ACTIVITIES			
Proceeds from investments		43,183	90,542
FINANCING ACTIVITIES			
Payments on long-term debt		-	 (40,000)
NET CHANGE IN CASH AND CASH EQUIVALENTS	\$	57,462	\$ (66,015)
CASH AND CASH EQUIVALENTS: BEGINNING		136,453	 202,468
CASH AND CASH EQUIVALENTS: ENDING (Note 2)	\$	193,915	\$ 136,453

December 31, 2024

#### NATURE OF OPERATIONS

The Baptist Women's Missionary Organization of Ontario and Quebec ('Canadian Baptist Women of Ontario and Quebec' or the 'Organization') exists to inspire women to reclaim their intimate connection to God's calling in order to see empowered women transforming the world as God's Beloved. The Organization is affiliated with the Canadian Baptists of Ontario and Quebec ('CBOQ').

The Organization is a registered charity under the Income Tax Act (registration number 119215044RR0001) and is exempt from income taxes.

The Organization, headquartered at 5 International Blvd., Etobicoke, Ontario, is incorporated under the Ontario Not-for-Profit Corporations Act.

#### 1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

#### (a) Cash and Cash Equivalents

Cash and cash equivalents include cash, temporary bank overdrafts, and term deposits that are cashable within three months. Term deposits that cannot be used for current transactions because they are pledged as security are excluded from cash and cash equivalents.

#### (b) Foreign Currency Translation

Amounts denominated in foreign currencies have been translated into Canadian dollars using the temporal method. Under this method, monetary assets and liabilities are translated at the yearend exchange rate, while non-monetary assets are translated at the rate of exchange in effect at the date of the transaction. Revenues and expenses are translated at the average rates of exchange during the year, except for amortization, which has been translated at the same foreign exchange rate as was used to record the cost of the related assets. Foreign exchange gains and losses are included in the statement of operations.

#### (c) Financial Instruments

Except where noted, all financial assets and liabilities are initially measured at fair value. All financial assets and liabilities are subsequently measured at amortized cost, which approximates fair value unless otherwise indicated.

Financial assets measured at amortized cost are tested for impairment when events or circumstances indicate possible impairment. Write-downs, if any, are recognized in net income and may be subsequently reversed to the extent that the net effect after the reversal is the same as if there had been no write-down. Indications of impairment, if any, are disclosed below.

### December 31, 2024

#### (d) Fund Accounting

The Organization has established the following funds:

The *Operating Fund* reports assets, liabilities, revenue, and expenses for operating activities and all other activities for which no fund has been established.

The *Designated Fund* is an externally restricted fund which reports assets, liabilities, revenue, and expenses for specific activities designated by donors.

The *Legacies Fund* is an internally restricted fund that reports the assets, liabilities, revenues, and expenses related to undesignated bequests. All undesignated bequests are transferred to the Legacies Fund in the year they are received. One fifth of the original total value of these bequests is transferred to the Operating Fund each year.

The *Special Projects Fund* reports the assets, liabilities, revenues, and expenses related to special projects designated by the Board. Except where specified, this fund is internally restricted. The specific projects and activities of the Special Projects Fund are disclosed below.

The *Endowment Fund* reports the assets, liabilities, revenues, and expenses related to endowments received. Endowments are a type of restricted contribution subject to externally imposed stipulations specifying that the resources contributed be maintained permanently, although the constituent assets may change from time to time. Investment income earned on the assets of the Endowment Fund is reported in the Operating Fund.

#### (e) **Revenue Recognition**

Revenue from *contributions*, including those from *donations*, *legacies*, *subsidies*, *and grants* is recognized in accordance with the restricted fund method whereby externally restricted contributions are recognized when received and are reported in the fund corresponding to the purpose for which they were contributed. Restricted contributions for which there is no fund are deferred and recognized in the year in which the related expenses are incurred. Endowment contributions are recognized as revenue of the Endowment Fund in the year they are received. Unrestricted contributions are recognized when received and are reported as revenues in the General Fund.

Revenue from *conference fees, magazine subscriptions, and other sales* is recognized at the time products or services are delivered. Funds received in advance of meeting this revenue recognition criteria are recorded as unearned revenue.

*Investment income* is recognized as revenue in the Operating Fund when reasonable assurance exists regarding measurement and collectability.

December 31, 2024

#### (f) Cloud Computing Services

Cloud computing services are accounted for using the simplification approach, which treats cloud computing expenditures as a supply of services and recognizes these expenditures as incurred. Payments in advance of the delivery of such services are recorded as prepaid expenses.

#### (g) Contributed Services

Canadian Baptist Women of Ontario and Quebec is able to operate thanks to the contribution of a significant number of hours by volunteers in the community. Because of the difficulty in compiling these hours and in determining their fair market value, contributed services are not recognized in the financial statements.

#### (h) Use of Estimates

The preparation of financial statements in accordance with Canadian accounting standards for notfor-profit organizations requires management to make estimates and assumptions based on currently available information. Such estimates and assumptions affect the reported amounts of assets and liabilities as at the date of the financial statements and the reported amounts of revenue and expenses during the year. Actual results could differ from the estimates used.

Significant estimates includes the amounts expected to be received from bequests (Note 11).

### 2. CASH AND CASH EQUIVALENTS

Cash and cash equivalents consist of the following:	2024	2023
Cash	\$ 116,510	\$ 68,591
Cash equivalents	 77,405	 67,862
	\$ 193,915	\$ 136,453

#### 3. LIFE INSURANCE

The Organization holds a life insurance policy in the name of a current member, receivable by the Organization upon their death. The value of the expected proceeds from this policy has yet to be determined.

December 31, 2024

#### 4. LONG-TERM INVESTMENTS

Long-term investments consists of the following portfolio:	2024	2023
Canadian equities	\$ 438,278	\$ 426,924
Fixed income and mutual funds	215,751	210,383
Foreign equities	 28,605	 26,478
	\$ 682,634	\$ 663,785

#### 5. **DEFERRED CONTRIBUTIONS**

Deferred contributions consists of amounts received from donors that are designated to fund certain expenses and also for the purchase of capital assets. The activity in deferred contributions is as follows:

	Balance, beginning		Contributions received		Amounts recognized		Balance, ending	
Deferred gifts	\$	33,165	\$	-	\$	-	\$	33,165
Refugee sponsorship		-		8,085		-		8,085
Social justice initiatives		4,825		-		-		4,825
Balance, ending	\$	37,990	\$	8,085	\$	-	\$	46,075

#### 6. FINANCIAL INSTRUMENTS

#### **Risks and Concentrations**

The Organization is exposed to various risks through its financial instruments. The following analysis provides a summary of the Organization's exposure to and concentrations of risk at December 31, 2024.

#### (a) Credit Risk

Credit risk is the risk that one party to a financial instrument will cause financial loss for the other party by failing to discharge an obligation. The Organization's main credit risks relate to its accounts receivable, which consists primarily of HST receivable. There were no concentrations of credit risk as at December 31, 2024 and the allowance for doubtful accounts is \$1,694 as at December 31, 2024. Management is of the opinion that the Organization's exposure to credit risk is insignificant. There has been no change to the assessment of credit risk since the prior year.

## (b) Liquidity Risk

Liquidity risk is the risk that the Organization will encounter difficulty in meeting obligations associated with financial liabilities. The Organization is exposed to this risk mainly with respect to its accounts payable and accrued liabilities and deferred cotributions. The Organization manages this risk by managing its working capital and ensuring that sufficient credit is available. Management is of the opinion that the Organization's exposure to liquidity risk is insignificant. There has been no change to the assessment of liquidity risk since the prior year.

#### (c) Market Risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk, and price risk. The Organization's exposure to these risks is described below.

#### (d) Currency Risk

Currency risk is a component of market risk and is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. Approximately 4% (2023: 4%) of the Organization's investments are held in US dollars and have been converted into equivalent Canadian dollars at the exchange rate in effect at the year end. Consequently, some assets are exposed to foreign exchange fluctuations. Management is of the opinion that the Organization's exposure to currency risk is insignificant. There has been no change to the assessment of currency risk since the prior year.

#### (e) Interest Rate Risk

Interest rate risk is a component of market risk and is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. As described in Note 4, the Organization is exposed to interest rate risk with respect to its investments. The Organization does not currently hold any financial instruments to mitigate this risk. Management is of the opinion that the Organization's exposure to interest rate risk since the prior year.

#### (f) Price Risk

Price risk is a component of market risk and is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Organization is exposed to price risk through its investments in equities and marketable securities. Management monitors the Organization's exposure to price risk regularly and is of the opinion that the Organization's exposure to price risk is reltiavely insignificant. There has been no change to the assessment of price risk since the prior year.

#### 7. SPECIAL PROJECTS FUND

The activity of the Special Projects Fund is as follows:

	Balance, Opening	evenues I Transfers	E	xpenses	Balance, Closing
New Life Legacy	\$ 53,600	\$ -	\$	-	\$ 53,600
Uptick	20,466	7,229		8,798	18,897
Spiritual Life Retreats	10,365	-		-	10,365
Great Canadian Bible Study	4,446	1,922		1,922	4,446
Leadership Enrichment Fund	7,182	-		-	7,182
New Initiatives	953	2,000		-	2,953
Association Grants and Loans	2,000	-		-	2,000
Conference Bursary	749	-		-	749
Externally restricted project	 30,000	 _			 30,000
Balance, ending	\$ 129,761	\$ 11,151	\$	10,720	\$ 130,192

December 31, 2024

#### 8. INTER-FUND TRANSFERS

The Organization's management made the following inter-fund transfers during the year:

- (a) The Operating Fund transferred 100% of the undesignated legacies received in the year (valued at \$153,550) to the Legacies Fund (2023: \$20,000).
- (b) The Legacies Fund transferred 20% of the original value of undesignated legacies that are not fully amortized (valued at \$48,345) to the Operating Fund (2023: \$19,483).

#### 9. **INVESTMENT INCOME**

The Organization derives its investment income from an investment portfolio held with Scotia Wealth Management. The types of income earned within the portfolio are:

	2024	2023
Dividends	\$ 7,938	\$ 8,854
Realized capital gains	5,189	4,820
Interest	5,974	9,238
Other	 119	 1,385
	\$ 19,220	\$ 24,297

2024

2022

#### 10. COMPARATIVE FIGURES

Certain comparative figures have been reclassified in order to conform with the presentation adopted in the current year.

#### 11. BEQUESTS

The Organization is the named beneficiary of a number of bequests, the total value of which has yet to be determined. Because of the considerable uncertainty surrounding both the timing and amounts to be received, these bequests will be recognized as revenue only when they are received.